

CODE OF CONDUCT FOR – *FirstClass* Email System

This Code of Conduct talks specifically about *FirstClass* but the general principles involved apply to all electronic communications systems and apply to all who use the systems.

These rules, policies, regulations and the disciplinary procedures associated with them apply within the *FirstClass* system and breaches of them, or this code of conduct, may result in restrictions being placed on your use of the system and ultimately your removal from the system.

Contributions must not consist of, or contain, illegal or offensive material; any material which is considered to be illegal or offensive may be removed from the system. For this purpose the expressions 'illegal' and 'offensive' include (without limitation) material the publication of which is defamatory or would infringe the copyright of a third party or which contravenes Data Protection legislation or the Telecommunications Act, and material which constitutes incitement to racial hatred or which is offensive or obscene. The originator of any such material may be excluded from further participation in *FirstClass*.

Any user found impersonating another user of the system may be excluded from further participation in *FirstClass*

All users must comply with the *FirstClass* Code of Conduct, set out as follows:

- 1) *FirstClass* is a social environment. Normal rules of social interaction are in force. The remoteness of recipients must not be used as an excuse to communicate in an anti-social manner.
 - Examples of such anti-social behaviour are:
 - harassment or intimidation of another user
 - person to person aggression within conferences
 - deviation from the spirit of a conference
 - excessive use of jargon
- 2) *FirstClass* users should not contribute to a conference unless their contribution is intended to further the aims of the conference
- 3) Personal exchanges should ideally be directed to a user's mailbox, not to a conference, unless it is part of a debate

Breaches:

If at any time users feel that the Code of Conduct described above has been breached and they wish to complain, you should first contact Mike Morris - FC Administrator (secondary schools) to ask him to address the problem.

